



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

PE 513

S.3. Every faculty member has at least one active membership in professional/scientific organization or honor society relevant to his/her assignment and field of specialization.

Documents attached:

- FACULTY MANUAL
- MATRIX OF FACULTY MEMBERSHIP IN PROFESSIONAL ORGANIZATION
- ROYAL INSTITUTION SINGAPORE
- INSTITUTE OF COMPUTER ENGINEERS OF THE PHILIPPINES (ICpEP)
- MECHATRONICS & ROBOTICS SOCIETY OF THE PHILIPPINES
- PHILIPPINES eLEARNING SOCIETY (PeLS)
- PHILIPPINES STATE UNIVERSITIES COLLEGES COMPUTER EDUCATION AND SYSTEM SOCIETY (PSUCCESS)
- PHILIPPINE SOCIETY OF INFORMATION TECHNOLOGY EDUCATORS (PSITE) FOUNDATION INC.



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



# FACULTY MANUAL

Prepared by  
PUP Department of Research, Planning & Development



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

24

11.2.5 It is understood, however, that the Polytechnic University of the Philippines assumes no responsibility for views expressed by members of its staff, and the faculty members themselves should, when necessary, make it clear that they are expressing only their personal opinions or beliefs.

11.3 If the conduct of a teacher in his classroom or elsewhere shall give rise to doubts concerning his fitness for his position, the question shall in all cases be submitted first to a committee of the faculty, and in no case shall a regular member of the teaching staff be dismissed without due process.

12. TRANSFER

12.1 To PUP

12.1.1 Transfer of a faculty member from a position in a state educational institution to the University may be permitted only if an item is available. Permission to transfer does not insure, however, assignment of equivalent rank, level of salary.

12.1.2 Transfer shall be permitted only upon approval of the Board of Regents.

12.2 From PUP

12.2.1 Faculty members may transfer from the University to any other institution upon approval by the President of the University and clearance of all responsibilities have been made.

13. MERIT INCREASE

Merit increase shall be granted to faculty members who meet the criteria (Appendix "E") approved by the University Board of Regents and the Commission of Civil Service, provided that funds are available.

14. MEMBERSHIP IN ORGANIZATIONS AND ASSOCIATIONS

Faculty members are encouraged to join professional, civic, cultural and sports organizations/associations which will redound not only to their personal professional development, but also to the development of the University.

15. FACULTY PUBLICATIONS

15.1 Faculty publications may be supported by University funds or by organization or personal fund.



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
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## Matrix of Faculty Membership in Professional Organization



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
COMPUTER ENGINEERING DEPARTMENT**

Name of Faculty Member (Surname, First Name, M.I.)	Name of Organization	Level <i>Please check (✓) if</i>			Position
		International	National	Local	
Ado, Remedios G.	Philippines State Universities Colleges Computer Education and System Society (PSUCCESS)		✓		Member
	Philippines eLearning Society (PeLS)		✓		Member
	Institute of Computer Engineers of the Philippines (ICpEP)		✓		Member
	Phi Lambda Theta		✓		Member
	Teachers Organization of the Philippines		✓		Member
	PUP Research Extension and Development Foundation Inc.		✓		Member
	State Universities & Colleges Teacher Educators Association		✓		Member
	Student In free Enterprise		✓		Member
	College of Engineering Faculty Club			✓	Member
	Royal Institution Singapore	✓			Fellow
Cansino, Julius S.	American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE)	✓			Member
	Philippine Society of Information Technology Educators (PSITE) Foundation, Inc.		✓		Member
	Mechatronics & Robotics Society of the Philippines		✓		Member
De La Cruz, Arvin R.	Institute of Computer Engineers of the Philippines (ICpEP)		✓		Member
	Institute for Engineering Research and Publication	✓			Member
	University Circle of Professional Educators, Inc		✓		Member
	Network of Evaluators and Multidisciplinary Professionals for Research, Extension and Development, Incorporated		✓		Lifetime Member



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
COMPUTER ENGINEERING DEPARTMENT**

Member		√		Project Management Institute Philippine Chapter	Reyes, Lutzer U.
Member		√		Institute of Computer Engineers of the Philippines (ICPEP)	Oquindo, Florida H.
Senior Member			√	Royal Institution Singapore	
Member		√		Philippines State Universities Colleges Computer Education and System Society (PSUCCES)	
Member		√		Institute of Electronics Engineers of the Philippines, Inc.	Natividad, Mark Kevin Z.
Associate Member		√		Institute of Computer Engineers of the Philippines (ICPEP)	Natividad, Ferdinand O.
Member		√		Mechatronics & Robotics Society of the Philippines	
Senior Member			√	Royal Institution Singapore	Mahaguay, Rolito L.
Lifetime Member		√		Institute of Computer Engineers of the Philippines (ICPEP)	
Board of Director		√		Institute of Computer Engineers of the Philippines	
Member		√		Philippines State Universities Colleges Computer Education and System Society (PSUCCES)	
Member		√		Institute of Computer Engineers of the Philippines (ICPEP)	Lortco Jr., Julian L.
Member		√		Institute of Computer Engineers of the Philippines (ICPEP)	Delos Reyes, Norman David F.
Member		√		Institute of Electronics Engineers of the Philippines, Inc.	
Member			√	International Society for Technology in Education	DeLa Cruz, John R.
Member		√		Society	
Member		√		Philippine Computer Society	
Member		√		Computing Society of the Philippines	
Member		√		Chapter	
Member		√		Educators (PSITE) Foundation, Inc. – Region IV	
Member		√		Philippine Society of Information Technology	
Member		√		Mechatronics & Robotics Society of the Philippines	
Vice President for External		√		Education Region IV	Council of Deans for Information Technology

(02) 8713 5968 | [dcoe\\_chair@gmail.com](mailto:dcoe_chair@gmail.com)  
 RM322 CEA BLDG. NDC COMPOUND,  
 ANONAS COR. PUREZA STREETS, STA. MESA, MANILA





**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
COMPUTER ENGINEERING DEPARTMENT**

	Philippine Society for Quality, Inc.		√		Member
	Microsoft Certified Professional		√		Member
	Institute of Computer Engineers of the Philippines (ICpEP)		√		Member
Tenerife Jr., Pedrito M.	Philippine Society of Information Technology Educators (PSITE) Foundation, Inc. – NCR Chapter		√		Member
	Mechatronics & Robotics Society of the Philippines		√		Member
	Philippines eLearning Society (PeLS)		√		Member
	Philippines State Universities Colleges Computer Education and System Society (PSUCCESS)		√		Member
	Philippine Association of Professional Computer Engineers, Inc.		√		Board of Director
	Institute of Computer Engineers of the Philippines (ICpEP)		√		Board of Director Lifetime Member
	Teachers Organization of the Philippine Public Sector		√		Member
	Royal Institution Singapore	√			Senior Member
	Tubola, Orland D.	Institute of Electronics Engineers of the Philippines, Inc.		√	
Velasco, Antonio Y.	Mechatronics & Robotics Society of the Philippines		√		Member
	Rotary Club	√			Former President
	Institute of Computer Engineers of the Philippines (ICpEP)		√		Member

Prepared by:

  
Pedrito M. Tenerife Jr.



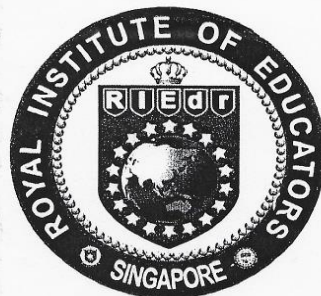
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

Royal Institution Singapore





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**




## OATH OF OFFICE

I, **Remedios G. Ado**, of legal age, having been duly appointed as **Honorary Secretary** of the **Royal Institute of Educators, Singapore**, do solemnly pledge that I will support, protect, and defend the Charter of the Royal Institution, Singapore; that I am duly qualified to hold office, and faithfully perform the duties and responsibilities to the best of my abilities as an Honorary Officer, so help me God.

Signed this 27<sup>th</sup> day of February, 2016, Manila, Philippines.

  
\_\_\_\_\_  
**DR. REMEDIOS G. ADO**

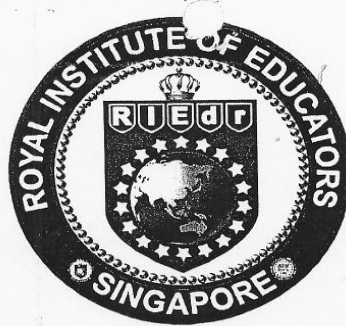
Administered:

  
**DR. HELEN S. MOLANO**  
President  
Royal Institution, Philippines

ROYAL INSTITUTIONS INC.



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



## APPOINTMENT ORDER

In pursuance of the provisions of the Charter of the Royal Institution and upon the recommendation and approval of its Board of Directors and Governing Council, as per Board of Directors' Resolution No. 2016-002

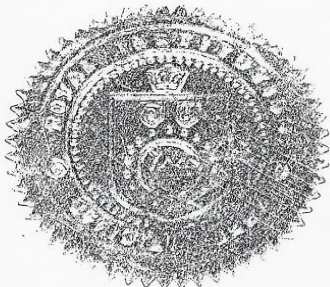
**DR. REMEDIOS G. ADO**

is hereby appointed as

**Honorary Secretary of the  
Royal Institute of Educators, Singapore**

As such, you are authorised to use the title, in performance of your official functions set forth by the Royal Institute of Educators, Singapore, during the three – year term, effective from today to December 31, 2019.


Given this 27<sup>th</sup> day of February, 2016  
Manila, Philippines



  
Dr. Clarke Slemon  
Chairman

  
Dr. Samuel M. Salvador  
Chancellor

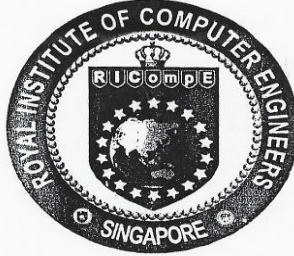
Attested:

  
Dr. Athena Georgene Ang  
President, Royal Institution, Singapore

  
Dr. Helen S. Molano,  
President, Royal Institution, Philippines



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
 COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



ID No. 030-10558

**CERTIFICATE OF REGISTRATION**

**ROLITO L. MAHAGUAY**

having fulfilled our requirements is hereby registered as a member with the grade of

**SENIOR MEMBER**

of

**Royal Institute of Computer Engineers**

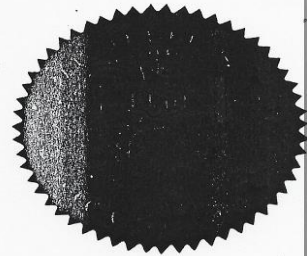
and is hereby authorised to use the designation

**MRICompE(Sr)**

Member since June 2015  
 Valid until June 30, 2016

Given this 6<sup>th</sup> of June in the year 2015

*Clarke Slemon*  
 Clarke Slemon, Ph.D.  
 Chairman



This certificate is the property of Royal Institute of Computer Engineers Pte Ltd (ACI/A No. 2003105268) and shall be returned upon expiry.

**ROYAL INSTITUTE OF COMPUTER ENGINEERS PTE LTD**  
 Royal House, 287 Tanglin Road, Singapore 247940  
 Tel: (65) 62258311 Fax: (65) 62259315  
 Email: ri@ri2020.com  
 Website: www.ri2020.com





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

Institute of Computer Engineers of the  
Philippines (ICpEP)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

**ICPEP**

CONVERGING PROFESSIONALS FOR EXCELLENCE

**INSTITUTE OF  
COMPUTER ENGINEERS  
OF THE PHILIPPINES**

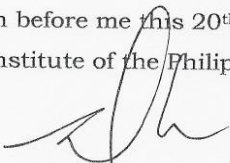
# OATH OF OFFICE

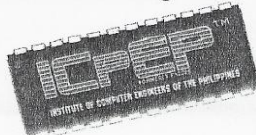
I, **Pedrito M. Tenerife Jr.**, do solemnly swear that I will faithfully execute my duties and responsibilities as **Board Member** of the **Institute of Computer Engineers of the Philippines - NCR Chapter**, and will serve as a living example of this organization's vision, mission, and objectives and to enforce and uphold the Constitution and By Laws of the Organization.

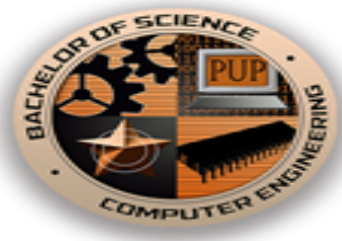
So Help Me GOD

  
Inductee

Subscribed and sworn before me this 20<sup>th</sup> day of January, 2018 at  
Technological Institute of the Philippines, Quezon City.

  
**ERWIN G. MENDOZA**  
ICpEP President (SY 2008-2010)  
Oath Administering Officer





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



**INSTITUTE OF COMPUTER ENGINEERS OF THE PHILIPPINES**

Converging Professionals for Excellence  
SEC Reg. NO. 2011-20675

*Certificate of Membership*

This is to certify that

**PEDRITO M. TENERIFE JR.**

is a regular member in good standing and is entitled to all of the rights  
and privileges of the Institute of Computer Engineers of the Philippines (ICPEP).

\*\*\* Lifetime Membership \*\*\*



**NOEL B. LINSANGAN**  
National President





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



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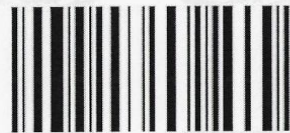
*Certificate of Membership*


This is to certify that

**REMEDIOS G. ADO**

is a regular member in good standing and is entitled to all of the rights  
and privileges of the Institute of Computer Engineers of the Philippines (ICPEP).

\*\*\* VALID UNTIL DECEMBER 2020 \*\*\*



  
NOEL B. LINSANGAN  
National President





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



**INSTITUTE OF COMPUTER ENGINEERS OF THE PHILIPPINES**  
Converging Professionals for Excellence  
SEC Reg. NO. 2011-20675

*Certificate of Membership*

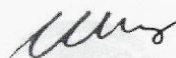
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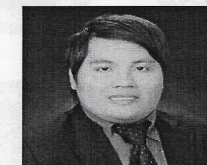
**NORMAN DAVID F. DELOS REYES**

is a regular member in good standing and is entitled to all of the rights  
and privileges of the Institute of Computer Engineers of the Philippines (ICPEP).

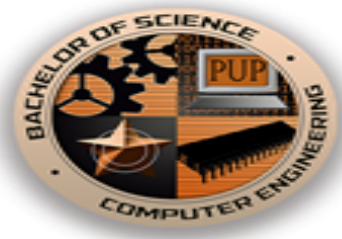
\*\*\* VALID UNTIL DECEMBER 2020 \*\*\*



  
**NOEL B. LINSANGAN**  
National President







POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
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**COMPUTER ENGINEERING DEPARTMENT**



**INSTITUTE OF COMPUTER ENGINEERS OF THE PHILIPPINES**

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SEC Reg. NO. 2011-20675

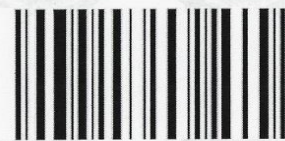
*Certificate of Membership*

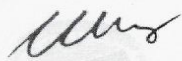
This is to certify that

**JULIAN L. LORICO JR.**

is a regular member in good standing and is entitled to all of the rights  
and privileges of the Institute of Computer Engineers of the Philippines (ICpEP).

\*\*\* VALID UNTIL DECEMBER 2018 \*\*\*



  
NOEL B. LINSANGAN  
National President





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



**INSTITUTE OF COMPUTER ENGINEERS OF THE PHILIPPINES**  
Converging Professionals for Excellence  
SEC Reg. NO. 2011-20675

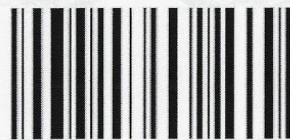
*Certificate of Membership*


This is to certify that

**FERDINAND O. NATIVIDAD**

is an associate member in good standing and is entitled to all of the rights  
and privileges of the Institute of Computer Engineers of the Philippines (ICPEP).

\*\*\* VALID UNTIL DECEMBER 2019 \*\*\*



  
NOEL B. LINSANGAN  
National President





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



**INSTITUTE OF COMPUTER ENGINEERS OF THE PHILIPPINES**  
Converging Professionals for Excellence  
SEC Reg. NO. 2011-20675

*Certificate of Membership*


This is to certify that

**FLORINDA H. OQUINDO**

is a regular member in good standing and is entitled to all of the rights  
and privileges of the Institute of Computer Engineers of the Philippines (ICPEP).

\*\*\* VALID UNTIL DECEMBER 2020 \*\*\*



  
**NOEL B. LINSANGAN**  
National President





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



**INSTITUTE OF COMPUTER ENGINEERS OF THE PHILIPPINES**

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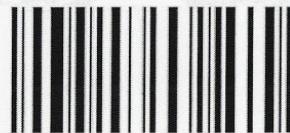
*Certificate of Membership*

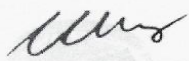
This is to certify that

**LUTZER U. REYES**

is a regular member in good standing and is entitled to all of the rights  
and privileges of the Institute of Computer Engineers of the Philippines (ICpEP).

\*\*\* VALID UNTIL DECEMBER 2017 \*\*\*



  
NOEL B. LINSANGAN  
National President





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

Mechatronics & Robotics Society of the  
Philippines



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

**MRSP**

MECHATRONICS AND ROBOTICS SOCIETY OF THE PHILIPPINES

Present this

*Membership Certificate*

This is to certify that

*Julius S. Cansino*

is duly accredited "PROFESSIONAL MEMBER" of Mechatronics and Robotics Society of the Philippines with SEC NO. CN200609606 and is entitled to all the benefits and privileges for the duration of three years membership from date of issuance.

Given this 15th day of March 2018 at DOST-MIRDC, Gen. Santos Ave., Bicutan, Taguig City, Philippines  
CN PM-031518-476

 Philip Marvin D. Joven, REE President	 Augusto C. Soliman, APEC/ASEAN Engr. Chairman
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POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

## Philippines eLearning Society (PeLS)





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



<http://elearning.ph>  
PeLS is recognized as the  
premiere organization that  
spearheads the advancement of  
eLearning in the Philippines.

**Individual Membership No.**  
2017-06-OAP

**Membership Period**  
July 28, 2017 to  
July 27, 2018

## CERTIFICATE OF MEMBERSHIP

This certificate is awarded to

**PEDRITO TENERIFE**

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

for having fulfilled the requirements and having pledged  
to support and defend the Society's Constitution and  
By-Laws, and is entitled to the rights and privileges  
pertaining thereto.

**ANNA CHERYLLE M. RAMOS**  
Secretary/Chair, Membership Committee

**ANTHEA V. MARIANO**  
President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
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**COMPUTER ENGINEERING DEPARTMENT**

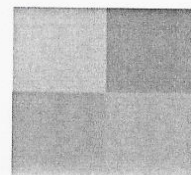
Philippines State Universities Colleges Computer  
Education and System Society (PSUCCESS)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



**Philippine Schools, Universities, and  
Colleges Computer Education and  
Systems Society (PSUCCESS)**



This is to certify that

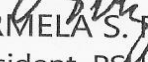
**PEDRITO M. TENERIFE, JR.**

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES - COLLEGE OF ENGINEERING

has been admitted as member of the  
Philippine Schools, Universities, and  
Colleges Computer Education  
and Systems Society  
covering the period

**May, 2018 – May, 2019**

Membership No.: 2018-ANC-0028-ND-1

  
Dr. CARMELA S. PEREZ  
President, PSUCCESS



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

Philippine Society of Information Technology  
Educators (PSITE) Foundation, Inc.



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
COMPUTER ENGINEERING DEPARTMENT**



PHILIPPINE SOCIETY OF INFORMATION TECHNOLOGY EDUCATORS  
FOUNDATION, INC. - NATIONAL CAPITAL REGION CHAPTER

\_\_\_\_\_ presents this \_\_\_\_\_

***Certificate of Membership***

\_\_\_\_\_ to \_\_\_\_\_


**TENERIFE JR., PEDRITO M.**

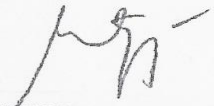
for being a bona fide **INDIVIDUAL MEMBER** of the  
Philippine Society of Information Technology Educators  
Foundation, Inc. - National Capital Region Chapter.


AFFILIATED ACADEMIC INSTITUTION:  
**POLYTECHNIC UNIVERSITY  
OF THE PHILIPPINES -  
MANILA**

INSTITUTION ID:  
**01-180**

DATE ISSUED:  
**7/27/2018**

  
**MR. JAREK BOILO T. CABAUTAN**  
Assistant Secretary - Membership

  
**DR. RAYMOND S. MACATANGGA**  
Chapter President

INDIVIDUAL MEMBERSHIP ID	MEMBERSHIP REFERENCE	MEMBERSHIP DATE OF COVERAGE	OR/BANK TRANSACTION NO.	NOTE
		7/27/2018 - 3/31/2019	43985	Not valid without PSITE-NCR seal if printed. Not valid if with erasures/alterations.